



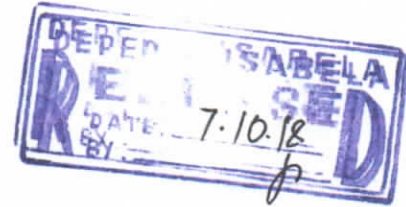
Republic of the Philippines  
Department of Education  
Region 02  
**SCHOOLS DIVISION OF ISABELA**  
City of Ilagan




**MEMORANDUM**

**DATE:** July 10, 2018

**TO:** All District Supervisors/Principals In-Charge  
Secondary School Heads  
District ICT Coordinators  
Secondary Schools ICT Coordinators



**FROM:**   
JESSIE L. AMIN, CESO V  
Schools Division Superintendent

**SUBJECT:** DATA GATHERING FOR 2017 PERFORMANCE-BASED BONUS (PBB)

The National Performance Management Team (NPMT) had set deadline on the submission of the needed data for the 2017 Performance-Based Bonus (PBB). Likewise, the Regional Performance Management Team (RPMT) scheduled the third week of July for the submission of the Division validated data to the Regional Office.

To enable the Division to gather accurate data from the field, the Division Planning Unit & Personnel Unit scheduled a workshop on validation and finalization of the list of eligible employees for the granting of Performance-Based Bonus (PBB).

In this connection, personnel concerned are hereby enjoined to attend the Orientation-Workshop on the following schedules:

Level	Schedule	Participants
Elementary	July 16, 2018	PSDS/PICs & Dist. ICT
Secondary	July 17, 2018 AM – Area 3&4 PM – Area 1&2	Secondary School Head & ICT Coordinator

Participants are required to bring their validated 2017 List of Eligible Employees (Form 1.2) with their corresponding leave of absences with and without pay using the attached templates in hard & soft copies.

For information & guidance.