



Republic of the Philippines  
**Department of Education**  
Region 02(Cagayan Valley)

## **SCHOOLS DIVISION OFFICE OF ISABELA**

Alibagu, City of Ilagan, Isabela 3300

www.deped-isabela.com.ph (078) 323-0281/323-2015 isabela.depedro2@gmail.com



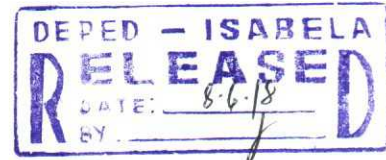
### **MEMORANDUM**

To: **ALL QUALIFIED AND INTERESTED APPLICANTS FOR PRINCIPAL III POSITION**

Division Wide  
(Principal 3 only - Secondary)

From: **JESSIE L. AMIN, CESO V**  
Schools Division Superintendent

Date: August 6, 2018



Subject: **ASSESSMENT OF APPLICANTS FOR THE POSITION OF PRINCIPAL III-SG(21)**

1. This is to announce the assessment of applicants for the position of **Principal III** on **August 16, 2018** at 9:00 in the morning to be held at the Conference Hall, SDO Isabela, City of Ilagan.
2. Interested applicants should meet the herein Qualification Standards (QS) pursuant to **DepEd Order No. 117 s. 2010** Revised Qualification Standards (QS) For the position of Principal III (secondary)

#### **Principal III (secondary)**

Education: Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 Professional Education Units plus 6 units of Management

Experience: Two (2) years as Principal

Training: Forty (40) hours of relevant training

Eligibility: RA 1080 (Teacher)

3. All applicants are required to submit their Letter of Intent to **Mrs. Lou Jane M. Nicolas, Administrative Officer IV (HRMO)** with the following pertinent documents enumerated below:
  - Transcript of Records
  - Updated Service Record
  - Latest Appointment



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- Certificate of Employment (relevant to the position)
  - Latest Personal Data Sheet (PDS)
  - Certificates of Training not credited during the last promotion (relevant to the position)
  - Proof of Eligibility
  - Letter of Intent
4. **Deadline for the submission of Letters of Intent and the aforementioned documents is on August 10, 2018.** For inquiry please see **Mrs. Lou Jane M. Nicolas, Administrative Officer IV (HRMO).**
  5. As Stated in DepEd Order No. 29 s. 2002 (Merit Selection Plan of the Department of Education) Section V, Item No. 3, the HRMO shall conduct preliminary evaluation of the qualifications of all applicants, prepare selection line-up which shall reflect the qualifications of candidates, notify all applicants of the outcome of preliminary evaluation and submit the selection line-up to the PSB deliberation en banc.
  6. **DepEd Order No. 42 s. 2007** shall be applied in the assessment of the qualifications and competence of candidates for appointment to the vacant position for Principal III.
  7. Immediate and wide dissemination of this Memorandum is desired.

*SDS/jbm/wdm*