



Republic of the Philippines
Department of Education
Region 02(Cagayan Valley)
SCHOOLS DIVISION OFFICE OF ISABELA

Alibagu, City of Ilagan, Isabela 3300

www.deped-isabela.com.ph (078) 323-0281/323-2015 isabela.depedro2@gmail.com



MEMORANDUM

To: **ALL QUALIFIED AND INTERESTED APPLICANTS FOR CHIEF EDUCATION SUPERVISOR (SCHOOL GOVERNANCE & OPERATIONS DIVISION), EDUCATION PROGRAM SUPERVISOR (EPS)- ENGLISH, EPS-SCIENCE & EPS-FILIPINO, EDUCATION PROGRAM SPECIALIST II & PROJECT DEVELOPMENT OFFICER 1**

SDO-Proper
(EPS-English, EPS-Science & EPS-Filipino)

SDO-Proper
(Chief-SGOD only)

SDO-Proper
(Education Program Specialist II only)

SDO-Proper
(PDO1 only)

From: **JESSIE L. AMIN, CESO V**
Schools Division Superintendent

Date: August 6, 2018

Subject: **ASSESSMENT OF APPLICANTS FOR THE POSITIONS OF CHIEF EDUCATION SUPERVISOR (SCHOOL GOVERNANCE & OPERATIONS DIVISION), EDUCATION PROGRAM SUPERVISOR (EPS)-SG(22), EPS-ENGLISH, EPS-SCIENCE & EPS-FILIPINO, EDUCATION PROGRAM SPECIALIST II-SG(16), AND PROJECT DEVELOPMENT OFFICER 1-SG(11) POSITIONS**

1. This is to announce the assessment of applicants for the position of Chief Education Supervisor (School Governance & Operations Division), Education Program Supervisor (EPS) EPS-English, EPS-Science & EPS-Filipino, Education Program Specialist II & Project Development Officer 1 on **August 15, 2018** at 9:00 in the morning to be held at the Conference Hall, SDO Isabela, City of Ilagan.
2. Interested applicants should meet the herein Qualification Standards (QS) pursuant to **DepEd Order No. 50 s. 2014 Qualification Standards for DepEd-Unique Positions.**

Chief Education Supervisor (School Governance & Operations Division)

Education : Master's Degree in Education or other relevant master's degree

Experience : Four years (4) of relevant experience involving management



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Training : Twenty four hours (24) of relevant training in management & supervision
Eligibility : PBET (Teacher)

Education Program Supervisor (EPS)

Education : Master's Degree in Education or other relevant Master's Degree; with Specific area of specialization.

Experience : Two years (2) as Principal or 2 years as Head Teacher or 2 years as Master Teacher

Training : Eight hours (8) of relevant training

Eligibility : Republic Act No. 1080 (Teacher)

Education Program Specialist II

Education : Bachelor's Degree in Education or its equivalent

Experience : Two years (2) experience in education research, development Implementation, or other relevant experience

Training : Four hours (4) of relevant training

Eligibility : PBET; Teacher Career Service (Professional) Appropriate Eligibility or Second Level Position

Project Development Officer II

Education : Bachelor's Degree relevant to the job

Experience : None required

Training : None required

Eligibility : Career Service (Professional)/Second Level Eligibility

3. All applicants are required to submit their Letter of Intent to Mrs. Lou Jane M. Nicolas, Administrative Officer IV (HRMO) with the following pertinent documents enumerated below:

- Transcript of Records
 - Updated Service Record
 - Latest Appointment
 - Certificate of Employment (relevant to the position)
 - Latest Personal Data Sheet (PDS)
 - Certificates of Training not credited during the last promotion (relevant to the position)
 - Proof of Eligibility
 - Letter of Intent
4. Deadline for the submission of Letters of Intent and the aforementioned documents is **on August 10, 2018**. For inquiry please see **Mrs. Lou Jane M. Nicolas, Administrative Officer IV (HRMO)**.



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5. As Stated in DepEd Order No. 29 s. 2002 (Merit Selection Plan of the Department of Education) Section V, Item No. 3, the HRMO shall conduct preliminary evaluation of the qualifications of all applicants, prepare selection line-up which shall reflect the qualifications of candidates, notify all applicants of the outcome of preliminary evaluation and submit the selection line-up to the PSB deliberation en banc.
6. **DepEd Order No. 66 s. 2007** shall be applied in the assessment of the qualifications and competence of candidates for appointment to the vacant positions.
7. Immediate and wide dissemination of this Memorandum is desired.

SDS/jbm/wdm