



Republic of the Philippines
Department of Education
Region 02 (Cagayan Valley)
SCHOOLS DIVISION OFFICE OF ISABELA


Alibagu, City of Ilagan, Isabela 3300

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MEMORANDUM

To : Public Schools District Supervisors/Principals In-Charge
Elementary and Secondary School Heads
All Others Concerned

From : 
REYNANTE Z. CALIGUIRAN, PhD, CESE
OIC- Schools Division Superintendent

Date : January 4, 2019

Subject: **CONDUCT OF MAKE UP CLASSES**

Pursuant to DepEd Order No. 25, 2018 (Calendar of Activities for S.Y. 2018-2019), classes resume on January 2, 2019, however it was moved to January 3, 2019 in compliance to Memorandum Circular No. 54 dated December 17, 2018 issued by the Office of the President suspending work in all Government Agencies throughout the country on January 2, 2018.

Based on the result of on-line and on-site monitoring conducted by the Division Personnel on January 3 & 4, 2019, it was reported that there are many schools that did not conduct classes because of no or poor attendance of pupils/students which affect the non-negotiable contact days of learners.

It is therefore advised that school heads and teachers shall schedule a two-Saturday make up classes within the month as an intervention to cope with the lost contact days. Teachers are entitled for service credits while school heads and District Supervisors shall be given Compensatory Time Off (CTO).

Public Schools District Supervisors are further advised to monitor the conduct of make-up classes and submit compliance report on or before January 31, 2018.

For information and strict compliance.

SGO/jda/myb

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