



MEMO RANDUM

To : Public Schools District Supervisors/Principals In-Charge
Secondary School Heads
All Others Concerned

From : *for:* *[Signature]*
REYNANTE Z. CALIGUIRAN, PhD, CESE
OIC- Schools Division Superintendent *[Signature]*

Date : February 26, 2019

Subject: **AS STATED**

Per agreement made in one of our Management Committee Meetings, may we remind our district and secondary school heads of their commitment of providing sets of bedding for the delegation officials and visitors coming from the eight Schools Division Offices during the CaVRAA proper.

Every secondary school is requested to lend two (2) sets of bedding (Pillow, folded foam bed, bedsheet, blanket) to be used for the duration of the said activity.

Public Schools District Supervisors are hereby advised to facilitate the immediate submission of said items to the following billeting quarters on or before March 6, 2019:

Billeting Quarters	Secondary School Heads	Persons In-Charge
Gamu Rural School Main	Sch. heads of Areas 1 & 5	Josefath Calauad
Gamu Central School	Sch. heads of Area 3	Aurea Nalleb
Gamu Rural School Annex	Sch. heads of Area 2	Jocelyn Pinto
Upi Elem. School	Sch. heads of Area 4	Nowlin Rosiete
Guibang Elem. School	Sch. heads of Area 6	Amalia Perez

For information and compliance.

SGOD/jda/myb



(078) 323-0281
(078) 323-2015



[Sdo Isabela](#)



<https://deped-isabela.com.ph>



isabela@deped.gov.ph

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