



Republic of the Philippines
**CAGAYAN VALLEY REGIONAL DISASTER RISK
REDUCTION AND MANAGEMENT COUNCIL**

*Daian na Pappablo cor. Daian na Pavvurulun, Regional Government Center, Carig Sur, Tuguegarao City
Tel/Fax: (078) 304-1630/1631*

March 18, 2019

ESTELA L. CARIÑO, Ed.D., CESO IV
Regional Director
Department of Education RO2
RGC, Tuguegarao City, Cagayan



Dear Director Cariño:

The school is the best avenue in imparting Disaster Risk Reduction and Management (DRRM) consciousness in the minds of the youth. DRRM is now being practiced by different schools through participation to Nationwide Earthquake Drill (NSED), institutionalization of School DRRM Organization, observance of National Disaster Resilience Month (NDRM) and implementation of Brigada Eskwela to name a few. Thus, it is fitting to recognize the efforts of our learning institutions.

The Office of Civil Defense and NDRRMC is now on its 21st year of recognizing best practices of various stakeholders in DRRM such as schools through Gawad KALASAG: Search for Excellence in Disaster Risk Reduction and Humanitarian Assistance. The Regional Office is now calling for entries.

Anent this, may we request your endorsement to the different Schools Division Offices of the Gawad KALASAG Search for the following categories:

- Primary School
 - Public Elementary
 - Private Elementary
- Secondary School
 - Public High School
 - Private High School

Herewith is the invitation for the call for entries, guidance notes and checklist for the mentioned categories.

Should there be queries or concerns regarding this matter, please contact **Mr. Francis Joseph M. Reyes**, Gawad KALASAG Focal Person at **CP no. 0917-572-0757** or through email address **francisjoseph.reyes@ocd.gov.ph**.

Thank you for your unwavering support.

Very truly yours,

DANTE D. BALAO
Chairperson, CVDRRMC

March 25, 2019

To: **SCHOOLS DIVISION SUPERINTENDENTS**

Division entries should be properly endorsed by the Schools Division Superintendent.

For dissemination and appropriate action.


ESTELA L. CARIÑO, EdD, CESO IV
Director IV/ Regional Director



CALL FOR ENTRIES

21st GAWAD KALASAG



Who may qualify: LRRMC Councils and Barangay DRRM Committees, Schools, Hospitals, Civil Society Organizations, People's Organizations, Volunteer Organizations, Private Organizations (Business/Corporate), Government Emergency Management (GEM) and Response Team, Heroic Acts and Special Recognition



Interested applicants may submit their entries (hard and soft copy) at OCDRO2, Regional Government Center, Carig Sur, Tuguegarao City



Prizes: 500K, 300K, 100K and Plaque of Appreciation (depending on category) (All Cash Prizes shall be subjected to tax deduction)



Deadline of Submission: April 26, 2019

For more information visit the link:

<http://bit.ly/21stGK>



REPUBLIC OF THE PHILIPPINES
NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL

National Disaster Risk Reduction and Management Center, Camp General Emilio Aguinaldo, Quezon City, Philippines

**Comprehensive School Safety Checklist
Primary and Secondary Schools Category
21st Gawad KALASAG CY 2019**

School Category, levels and classification:	
Public School	Elementary
Private School	High School

Name of School:	Legislative District:
School ID:	Province:
Division:	School District:
Region:	Date Visited/Inspected:
School Address:	

	CRITERIA	YES	NO	Points	Remarks/ Recommendation
	ENABLING ENVIRONMENT			(23)	
1	Adopted/Adapted/localized at least 3 existing policies relating to DRRM/Climate Change Adaptation (CCA)/ in education/school safety			3	
2	Formed School DRRM Team, with a focal person and consisting of personnel from different offices; with defined membership and roles and responsibilities/functions			2	
3	Has a comprehensive School DRRM Plan, which includes CCA and Education in Emergencies (EiE) measures, covering risk assessment, risk reduction, and rehabilitation and recovery			1	
4	School budget supports regular DRRM activities			2	
5	Conducted student-led school watching and hazard mapping (DO 23 s 2015), and involved students in DRRM planning			2	
6	Incorporated results of student-led school watching and hazard mapping in the School DRRM Plan and School Improvement Plan (SIP)			4	
7	Data collection and consolidation of			2	

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Email: dopcen@ndrrmc.gov.ph Website: www.ndrrmc.gov.ph

	programs and activities on DRRM, covering the 3 Pillars to monitor results and impact exist				
8	Rapid Assessment of Damages Report (RADAR) is submitted to Central Office, within 72 hours after the onslaught of a hazard in the area		3		
9	100% completion of DRR-related questions in the Education Management Information System (EMIS)/ Enhanced Basic Education Information System (EBEIS)		2		
10	School has partnerships that could be tapped to support its DRRM programs and activities, including those during after a disaster		2		
	SUBTOTAL				

	Pillar 1: Safe Learning Facilities		(35)		
1	School building/classroom components are according to DepEd and/or National Building Code approved standard design and specifications (see criteria and checklist for Pillar 1, No. 1, for corresponding points)		29		
2	School conducted risk assessment of buildings, in coordination with the Education Facilities Division, and with support of other agencies and partners		2		
3	School has taken appropriate action with respect to unsafe school buildings (e.g. upgraded/retrofitted, non-usage, etc.)		2		
4	Undertaken regular inspection and repair of minor classroom (including facilities) damages		1		
5	School Heads are clear with the roles and functions of the school in camp management vis-à-vis the LGU and DSWD as per Joint Memorandum Circular No. 1, series of 2013 "Guidelines on Evacuation Center Coordination and Management" and RA 10821 "Children's Emergency Relief and Protection Act" and its corresponding IRR		1		
	SUBTOTAL				

	Pillar 2: School Disaster Risk Management		(30)		
1	School has a Contingency Plan, i.e. Preparedness Plan turned into response actions when a disaster strikes		3		
2	80% of students and their families have		3		

	accomplished the Family Preparedness Plan together (family evacuation, reunification), as per DO No. 27, series of 2015					
3	School has established a school personnel and learners tracking system/protocol in the event of a disaster or emergency			2		
4	Hazard and evacuation maps are located in conspicuous places in the school			1		
5	School has available, accessible, and adequate first aid kit in every instructional classroom			1		
6	School has at least 2 necessary and functioning equipment, in case of a disaster (e.g. fire extinguisher, handheld/base radio, generator, etc.)			1		
7	School conducted regular hazard-specific drills (at least 3 hazards) with participation of stakeholders (BFP, Medic, LGUs, NGOs, community, PTA, alumni, and others)			3		
8	School has established functional early warning system to inform students and personnel of hazards and emergencies (protocol, warning signs, devices, IEC), considering national and LGU warning systems and protocols			2		
9	School has trained personnel to administer first aid to students and personnel			1		
10	School has pre-identified spaces for putting up Temporary Learning spaces/Shelters in the aftermath of a disaster or emergency			1		
11	School has ready resumption strategies and alternative delivery modes to ensure education continuity (strategies, materials, focal persons to implement)			2		
12	School has psychosocial interventions for personnel and students			1		
13	School has trained teachers and other personnel who could provide psychosocial support to students			1		
14	School has an evacuation plan and procedures			2		
15	School has a student-family reunification plan that is clearly disseminated to students, teachers, and parents			2		
16	School has conducted awareness and capacity building for families and learners			3		
17	School participated in the different DRRM/CCA/EiE activities of the LGU			1		
	SUBTOTAL					

	Pillar 3: DRR in Education			(12)		
1	School has integrated key DRRM/CCA/EiE concepts in at least 4 subjects based on the National Curriculum Guide			5		
2	More than 75% of students are actively participating in various DRRM/CCA/EiE activities			1		
3	School has a DRRM/CCA/EiE capacity building plan for teachers and personnel			1		
4	School Head and personnel have received at least 3 DRRM/CCA/EiE trainings from division or region or partners			3		
5	At least more than 10 DRRM/CCA/EiE resource materials are available in the school			1		
6	Presence of DRRM corner, with updated IEC materials posted in it, in every classroom			1		
	SUBTOTAL					

TOTAL POINT SCORE: _____

Summary Sheet

Criteria for Checking	MAX. SCORE	ACTUAL SCORE	Remarks, Recommendations and Suggestions
I. ENABLING ENVIRONMENT	23		
II. PILLAR 1: SAFE LEARNING FACILITIES	35		
III. PILLAR 2: SCHOOL DISASTER RISK MANAGEMENT	30		
IV. PILLAR 3: DRR IN EDUCATION	12		
TOTAL	100		

Adjectival Rating	Percentage
Excellent	91-100%
Very Good	81-90%
Good	71-80%
Needs Improvement	61-70%

Validated by:

Name:	
Position:	
Agency:	
Date:	