



**MEMORANDUM**

To: Public Schools District Supervisors / PICs  
Public Elem. and Sec. School Heads  
Public Elem. and Sec. Teachers Concerned

From: *maerrr*  
**REYNANTE Z. CALIGUIRAN, PhD, CESO VI**  
Asst. Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent *RF*

Date: June 18, 2019

Subject: **TEACHER INDUCTION PROGRAM (TIP) MONITORING TOOL**

1. In compliance to DepEd Order 43, s. 2017 or the Teacher Induction Program Policy, SDO – Isabela has conducted a Division Roll-Out of the TIP Policy in December 2018 which capacitated the PSDSs/PICs, School Heads, and Master Teachers on the proper implementation of the Teacher Induction Program.
2. Following the schedule of activities for the said program, all schools in the Division should have already implemented the activities under First and Second Quarters of Year 1, and should now be implementing activities under the Third Quarter of Year 1.
3. To properly monitor the implementation of the said program, the Division Office has crafted a monitoring tool that will be used by the school heads to also monitor the progress of the newly-hired teachers under the Teacher Induction Program.
4. School Heads shall accomplish and submit to the Division Office a soft and hard copies of the accomplished monitoring tool on or before June 28, 2019 to SGOD-HRD Section.
5. The template for the TIP monitoring tool may be downloaded by following the link <https://tinyurl.com/SDOISABELATIP> or by scanning the QR Code below.



6. For information and strict compliance.

DATE: 6/20/19  
BY: sgo/jda/lin  
CONTROL NO: 373