



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF ISABELA

MEMORANDUM

To : Public Schools District Supervisors/District In-Charge
 Elementary and Secondary School Heads
 All Others Concerned

From : **MADELYN L. MACALLING, PhD, CESO VI**
 : Asst. Schools Division Superintendent
 Officer In-Charge
 Office of the Schools Division Superintendent

Date *Feb 3, 2020* February 3, 2020

Subject: **PROVISION OF TECHNICAL ASSISTANCE IN THE PREPARATION OF
 AIP, WFP, APP and PPMP**

To ensure the alignment of Annual Implementation Plan (AIP), Work and Financial Plan (WFP), Annual Procurement Plan (APP) and Project Procurement Management Plan (PPMP) with the School Improvement Plan (SIP) of all schools, a provision of technical assistance session to all elementary and secondary school heads will be conducted at SDO-Isabela Conference Hall on the following dates:

February 5, 2020	Legislative Districts 1 and 2
February 6, 2020	Legislative Districts 3 and 4
February 7, 2020	Legislative Districts 5 and 6

It is advised that the participants shall bring their respective SIPs with the required data needed in accomplishing the abovementioned documents.

For information and guidance.

SGO/jda/myb

DEPED - ISABELA
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