



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF ISABELA

MEMORANDUM

To: Assistant Schools Division Superintendents
CID and SGOD Chief Education Program Supervisors
Public Schools District Supervisors/Principals In-Charge
Public Elementary/Secondary School Heads
All Others Concerned

From: **MADELYN L. MACALLING, PhD, CESO VI**
Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent

Date: January 25, 2021

Subject: **SUBMISSION OF THE FOURTH QUARTER SCHOOL MONITORING,
EVALUATION AND ADJUSTMENTS (SMEA)**

To monitor the accomplishments of each school based on their Key Result Areas (KRAs) and to track the implementation of the different DepEd programs, projects and activities, all public elementary and secondary schools are advised to accomplish their Fourth Quarter SMEA to be submitted to the District Office for consolidation. Download the templates through the link <https://tinyurl.com/ISABELASMEAQUARTER4TH>.

All Public Schools District Supervisors and Districts In-Charge are requested to assign a Focal Person for District Monitoring and Evaluation who will assist in the district consolidation. Templates for district consolidation can be downloaded through the link <https://tinyurl.com/DMEASDOISABELA4TH>. Soft copy of SMEA Reports and District MEA Report shall be saved in one (1) folder to be submitted through email at sdoisabelasme@gmail.com on or before February 5, 2021.

For information, guidance and compliance.

SGOD/jda/mbm



Alibagu, City of Ilagan, Isabela 3300
(078) 323-0281; (078) 323-2015
isabela@deped.gov.ph



deped-isabela.com.ph
Sdo Isabela



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SV: *[Signature]*

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